

4 April 2017



Dear Parents/Carers

It doesn't seem a moment ago since I started at One In A Million and what progress we have made in such a short space of time.

I have met many of you over the last few months and I would like to sincerely thank those of you who have taken the time to attend one of our Parents Forums or completed our surveys, taken the time to meet with me, your input is greatly appreciated.

As a direct response to your feedback a number of changes are occurring in school and I would really value your support. One of our initiatives is our new behaviour protocol, this will come into force after the Easter break. In order to prepare students for the future it is important that they can follow instructions and adhere to rules on behaviour, punctuality, preparation and self presentation

New Behaviour Protocols

Around School Expectations

Around the school students are expected to show compassion for their fellow students and seek to understand first and then to be understood. To show excellence in their appearance, integrity in behaviour around school even when there are no teachers present, to be proactive in looking after the school building and grounds and to demonstrate honesty at all times.

Students will:

- Be in the right place, at the right time, doing the right thing.
- Be polite and show respect for other people.
- Do as they are asked by all staff – 'first time, every time' without question or argument.
- Wear their school uniform correctly at all times.
- Extreme haircuts, makeup, nails, jewellery or hairstyles will not be permitted.
- This is our school, look after it. Look after property and put all litter in bins.
- Walk around the school sensibly, quietly, and keeping to the left.
- School starts at 8.15am; at this time students need to be in the classroom and ready to learn.
- School closes at 15:05; after 15:20 no pupil should be on site without staff permission.

Classroom Expectations

All OIAM students are expected to demonstrate the OIAM core values at all times. In class students will be expected to show **excellence** in their work, show **integrity and honesty** with teachers and **compassion** for classmates. In class, all OIAM students are expected to 'be proactive', 'begin with the end in mind' and 'put first things first'.

Students will be expected to:

- Arrive on time with all appropriate equipment (*black and red pens, a pencil, rubber, ruler and scientific calculator*) and ready to work hard in each lesson
- During the 30 second protocol prepare for work by being seated, with all equipment out on the desk, and engaged in the starter activity.
- First time, every time, without question or argument, follow all staff instructions.
- Listen carefully, in silence, when the teacher or another person is talking
- Raise a hand and wait for permission to speak.
- Always try their best to complete all work without disturbing others.
- Politely ask for support if needed
- Stand in silence at the end of each lesson, until dismissed
- Always complete homework and submit it on time

Mobile Phones

Mobile phones are a great way to keep in touch with friends and family, however, we do need to teach students how and when to use them. Therefore, mobile phones/smart watches should be switched off and not be visible from the moment students enter the school gate until they leave the school. Any mobile phone/smart watch that is seen during this time either being used or not will be confiscated. Confiscated mobile phones/smart watches will be held by a member of SLT and returned after the student has completed a 60 minute behaviour review.

If students fail to hand their phone/device over they will be placed in the inclusion room and will only be allowed back into normal lessons once their parent/guardian has arrived to discuss the situation.

In order to ensure staff are fully up to speed on the new protocols we are having an inset day on Monday 24th April 2017.

This will mean that students will not be expected back into school after the Easter break until Tuesday 25th April 2017.

I look forward to your continued co-operation and support after Easter. Finally, can I take this opportunity to wish you a pleasant break.

Yours faithfully



Philip Grant
Principal

New Behaviour Protocols

Student Expectations (be in the right place, at the right time, doing the right thing)

Rule 1:

'Arrive on time with all appropriate equipment and ready to work hard in each lesson'

We want all students to recognise the importance of operating in a punctual and time-efficient manner. Each teacher should expect their students to have black and red pens, a pencil, rubber, ruler and scientific calculator.

Rule 2:

'During the 30 second protocol prepare for work by being seated, with all equipment out on the desk, and engaged in the starter activity'

We want all young people to use their time at school effectively and that means participating in all teaching and learning activities as soon as the first lesson begins. We expect our students to be prepared, and to understand the importance of being settled and ready to work, without constant reminders from the staff

Rule 3:

'First time, every time, without question or argument, follow all staff instructions'

The importance of following staff instructions allows the school to function safely, efficiently and with purpose. It is of fundamental importance that students follow staff directions and requests immediately on every occasion to enable the school to both safeguard learners and promote its values and culture.

Rule 4:

'Listen carefully, in silence, when the teacher or another person is talking'

So that teaching staff can operate effectively in the classroom and work to extend student's knowledge and skills, we expect students to listen carefully and share in creating an environment of learning and mutual respect.

Rule 5:

'Put your hand up and wait for permission to speak'

To promote a climate of respect within our classrooms and around the school, we expect our students to raise their hands in order to contribute in discussion. It is expected that the 'hands up' routine will be a centre feature of each classroom, except when staff are engaging students in a question and answer session.

Rule 6:

'Always try your best to complete all work without disturbing others'

We want all our students to understand the value of hard work and to celebrate the success which it brings. Additionally, we expect all students to work diligently without distracting others or allowing themselves to become distracted.

Rule 7:

'Politely ask for support if you need help'

If at any time any of our students feel they need assistance with a particular teaching and learning activity, we expect them to politely raise their hand and request assistance. As a school, we recognise that young people learn in different ways and often at a different pace, our commitment to our students is that they shall be supported in all aspects of their learning, however, whenever and wherever this takes place.

Rule 8:

'Stand in silence at the end of each lesson, until you are dismissed'

In order to signal the end of one learning activity and to prepare appropriately for the next, we expect all students to wait respectfully for the teacher to determine that the lesson has ended and to direct the students to their next activity.

Rule 9:

'Always complete your homework and submit it on time'

We want all our students to develop those organisational skills and practices, which allow them to complete tasks outside of school supervision and instruction. We expect homework to be submitted punctually and to be completed to the best of the learner's ability.